

CLARK COUNTY FIRE DISTRICT 13

Board of Fire Commissioners - Regular Meeting

held at the Yacolt Fire Station Administrative Building

300 W. Hoag St., Yacolt, Washington

September 14, 2021

Meeting Minutes

7:00 p.m.

CALL MEETING TO ORDER – Chairman Beard called the meeting to order at 7:00 p.m. Commissioners Ferreira and Hoyt were present as were Chief Ford and Captain Andrus.

PUBLIC COMMENT PERIOD – There was no public comment.

APPROVAL OF MINUTES – Commissioner Ferreira made a motion to approve the minutes from the August 10, 2021 meeting, seconded by Commissioner Hoyt and carried.

FINANCIAL/COMMUNICATIONS REPORT:

1. Fund Balances as of 09/08/21:

Fund 6227 General Fund	\$249,333.26
Fund 6215 Capital Projects Fund	\$300,083.07
1476 Petty Cash Checking	\$ 3,000.00
6075 Imprest Checking	\$ 45,551.10
Total	\$597,967.43

The district currently has wildland fire receivables of \$65,649.65 outstanding.

DISCUSSION

1. Chief Ford provided an update regarding the LEOFF 1 retiree medical care liability for Fire District 13 and North Country EMS.

NEW BUSINESS

1. Authorized Positions 2022- Chief Ford advised the board the only addition was the addition of longevity steps at 5 year intervals for the Fire Captain position. Commissioner Hoyt made a motion to approve the Authorized Positions & Pay Ranges for 2022, seconded by Commissioner Ferreira and carried.

- Commissioner Hoyt made a motion to approve Resolution 2021-09-01 for Preliminary Budget adoption, seconded by Commissioner Ferreira and carried.

Operating Budget	\$528,658.00
Capital/Debt	\$318,068.68

- Commissioner Ferreira made a motion to approve payment of claims, seconded by Commissioner Hoyt and carried.

Date of Claims	Amount
08/10/21	\$48,399.90
08/17/21	\$18,827.52
08/24/21	\$ 4,526.08
09/02/21	\$14,050.86
09/07/21	\$ 4,448.90

STAFF REPORT

- Chief Ford updated the board on the recent hiring of Jodi Sparks to the FD office assistant position.
- Captain Andrus reported 336 calls year to date compared 332 for the same time period last year.

ADJOURNMENT – Chair Beard adjourned the meeting at 7:18 p.m.

Next regularly scheduled meeting: Tuesday, October 12, 2021 at 7:00 p.m.



 Chair

10-12-21

 Date



 Attest

10-12-21

 Date