

# CLARK COUNTY FIRE DISTRICT 13

## Board of Fire Commissioners - Regular Meeting

held at the Yacolt Fire Station Administrative Building  
300 W. Hoag St., Yacolt, Washington

**April 14, 2020**

### Meeting Minutes

7:00 p.m.

**CALL MEETING TO ORDER** – Chief Ford called the meeting to order at 7:02 p.m.

This meeting was held via “Go To Meeting”. Commissioners Hoyt and Ferreira were present along with Chief Ford and Captain Andrus.

**PUBLIC COMMENT PERIOD** – The adopted “PUBLIC COMMENT GUIDELINE” can be provided upon request before the meeting to anyone wishing to comment on matters before the board for action.

**APPROVAL OF MINUTES** – Commissioner Ferreira made a motion to approve the minutes from the March 10, 2020 meeting, seconded by Commissioner Hoyt and approved.

#### **FINANCIAL REPORT:**

1. The fund balance as of April 9, 2020 is \$241,760.98. Financial statements for March have been received from the county. Chief Ford advised that we are still awaiting April funds from the county and that due to the pandemic the county has extended the property tax payment deadline into June. Purchases are being limited to only essential expenses and some capital projects are delayed until such time that income from the county is received.

#### **NEW BUSINESS**

1. Commissioner Ferreira made a motion to approve Resolution 2020-04-01 Declaration of Emergency regarding COVID-19, seconded by Commissioner Hoyt and approved.
2. Commissioner Hoyt made a motion to approve the submission of 2019 State Auditor’s Annual Reports, seconded by Commissioner Ferreira and approved.
3. Commissioner Ferreira made a motion to approve payment of claims, seconded by Commissioner Hoyt and approved.

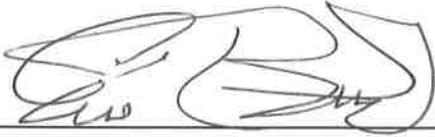
<b>Date of Claims</b>	<b>Amount</b>
03/24/2020	\$13,748.70
03/25/2020	\$ 6,739.36
04/01/2020	\$ 2,230.65
04/10/2020	\$ 7,674.30

**STAFF REPORT**

1. Chief Staff Report: New squad has arrived and is in service; new engine should arrive any day and be in service within 2-3 weeks.
2. Operations Report: Two calls ahead of pace from last year. FFI academy is still running, currently in Chapter 13/15. Have a couple new volunteers ready to process once some of the pandemic restrictions are lifted.

**ADJOURNMENT** – Chief Ford adjourned the meeting at 7:16 p.m.

*Next regularly scheduled meeting: Tuesday, May 12, 2020 at 7:00 p.m.*



Chair

5-12-20

Date



Attest

5/18/20

Date