

CLARK COUNTY FIRE DISTRICT 13

Board of Fire Commissioners - Regular Meeting
held at the Yacolt Fire Station Administrative Building
300 W. Hoag St., Yacolt, Washington

November 9, 2021

Meeting Minutes

7:00 p.m.

CALL MEETING TO ORDER – Chairman Beard called the meeting to order at 7:00 p.m. Commissioners Hoyt and Ferreira were present. Chief Ford and Captain Andrus were in attendance.

ANNOUNCEMENT OF OPEN PUBLIC HEARING ON REVENUE SOURCES

No comments made or residents present

APPROVAL OF MINUTES – Commissioner Hoyt made a motion to approve the minutes from the October 12, 2021 meeting, seconded by Commissioner Ferreira and approved unanimously.

COMMUNICATION TO THE BOARD: Clark County recently requested an updated Memorandum of Understanding for the financial services they provide to the district as well as an Investment Services Interlocal Agreement. Both documents have been signed by the Chief and returned to the county.

FINANCIAL/COMMUNICATIONS REPORT:

1. Fund Balances as of 11/08/21:

| | |
|---------------------------------|--------------|
| Fund 6227 General Fund | \$393,652.00 |
| Fund 6215 Capital Projects Fund | \$301,059.34 |
| 1476 Petty Cash Checking | \$ 3,000.00 |
| 6075 Imprest Checking | \$ 50,000.00 |
| Total | \$747,711.34 |

The district currently has wildland fire receivables of \$58,739.11 outstanding in personnel costs. No costs for personnel have been received to date. Commissioner Hoyt questioned whether it usually takes the DNR extended periods of time to balance revenue with fire districts post season. Chief Ford confirmed the standard and explained the process.

NEW BUSINESS

1. Commissioner Hoyt made a motion to approve the 2022 Levy Certification and Ordinance/Resolution 2021-11-01, seconded by Commissioner Ferreira and approved unanimously.
2. Commissioner Hoyt made a motion to approve 2021-11-02 for 2022 Final Budget Adoption, seconded by Commissioner Ferreira and approved unanimously. The final expenditures listed below.

| | |
|-------------------------|---------------------|
| <i>Operating Budget</i> | <i>\$533,658.00</i> |
| <i>Capital/Debt</i> | <i>\$318,068.68</i> |

3. Commissioner Hoyt made a motion to approve continuation in the Washington Fire Commissioners health care plan, seconded by Commissioner Ferreira and approved unanimously.
4. Commissioner Hoyt made a motion to approve the payment of claims, seconded by Commissioner Ferreira and approved unanimously.

| Date of Claims | Amount |
|-----------------------|---------------|
| 10/05/21 | \$1,743.14 |
| 10/18/21 | \$7,408.16 |
| 10/20/21 | 30,996.39 |
| 11/01/21 | \$7,006.56 |
| 11/03/21 | \$12,693.50 |

STAFF REPORT

1. Captain Andrus reported call year to date are 415 compared to same time period in 2020 at 397. The district has 20 active volunteers.

ADJOURNMENT – Chairman Beard adjourned the meeting at 7:23 p.m.

Next regularly scheduled meeting: Tuesday, December 14, 2021 at 7:00 p.m.

Chair



Date

12-14-21

Attest



Date

12-14-2021