

FOIA Request

Under the **Washington Public Records Act, §42.56 et seq.**, I am requesting an opportunity to inspect or obtain copies of public records that **pertain to** :

The Washington Public Records Act requires a response to this request be made within five business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.

Thank you for considering my request.

Sincerely,

Name:

Address:

Phone: